

North High School Athletic Booster Club, Inc.

By-Laws

Proposed Amendment November 2014

ARTICLE I - ORGANIZATION

This organization shall be a non-profit corporation. The name of this Corporation shall be NORTH HIGH ATHLETIC BOOSTER CLUB, INC.

The address of this Corporation shall be: 1801 Piedmont Road, Eau Claire, WI 54703

ARTICLE II - PURPOSE

The Booster Club exists for the purpose of broadening the involvement of students, student families and the school, through support for all male and female activities of the inter-school athletic programs. The Booster Club works to achieve this through active participation of as many parents as possible in Booster Club programs and in concentrated support for individual sports, working closely with the coaches, athletic director and principal of the school.

- a. To support, promote and maintain a high standard of integrity and good sportsmanship in all athletic activities of high school.
- b. To foster and promote good will and fraternal spirit among the members.
- c. To promote and encourage better attendance to all sports activities by the parents, and friends of athletes, the students, and faculty of the high school.
- d. To promote and encourage more young men and women to get involved in athletics, either as an active participant or as a volunteer assistant, such as statistician, etc.
- e. To raise the funds to assist all athletic programs and support volunteers working for the operation of concession stands, selling of advertisements, tickets, donations or any legitimate method that the Board of Directors shall determine.
- f. To assist in holding down expenses to the athletic department by volunteer services.
- g. Budgets for the following year are to be established by the end of the school fiscal year. The coaches will submit to the athletic administration their list of needs, (prepared in cooperation with the athletic director and the school financial administrator/assistant principal). The school administration and booster club executive board will then present the budget for approval by a two- thirds majority vote of the general membership in attendance.
- h. All special fund raising projects will be presented to and reviewed by school administration.

ARTICLE III - MEMBERSHIP

Section 1: Member Qualifications

Parents and friends of all current and past student athletes, and such other sports-interested and acceptable persons who desire membership, shall be eligible for membership in the Corporation. Executive Board officers shall be members of the Corporation. All memberships will be reviewed and approved by the membership committee.

Section 2: Dues

There will be minimum annual membership dues. Dues shall be accepted at any time during the school year. Dues may be increased or decreased upon recommendation of the Executive Board and a majority vote of the general membership in attendance at the annual meeting.

Section 3: Ex-Officio Members

All active coaches, the principal, and the athletic director shall be considered ex-officio members of the Corporation. In addition, such school personnel are invited and encouraged to become full members.

ARTICLE IV – OFFICERS ELECTION

Section 1: Officers

Officers shall consist of a President, Vice-President, Treasurer, Secretary, and immediate Past President. There shall be such additional officers, committee chairperson, and other officials as the President shall appoint from time to time.

Section 2: Selection of Officers

The selection of officers shall take place at the last two meetings of the school year or as near thereto as is reasonable. The slate of officers should be presented to the membership at the May meeting or a meeting preceding the election meeting.

Section 3: Nominations

Nominations are presented and accepted at the general meeting prior to the election meeting.

Section 4: Term

Officers shall serve for ~~one~~ two years and not for more than ~~two~~ four years consecutively unless approved by a 2/3 majority vote of the membership in attendance at the election meeting.

Section 5: Eligibility

Only members in good standing shall hold office or vote in elections, unless this provision is waived by the Executive Board.

Section 6: Voting

Voting shall be by secret ballot at the election meeting coordinated by an appointed member. The president, with the consent of the Executive Board, may forego the secret balloting and call for election by voice vote if he deems that the electors are clearly in favor of such procedure.

The duty of the appointed member shall be to pass out the ballots, collect the ballots, count them, and read the final count to the Corporation. In the event there is more than one person nominated for any one office, than whoever wins the majority of votes cast shall be deemed winner of the election.

In the event there is but one nominee for any particular office, and that nominee does not receive the majority of votes cast, then the Executive Board shall appoint an eligible member to serve in that office, and hold that office until the next regular election, or in the alternative, the Executive Board may determine to hold another election for that particular office.

Section 7: Installation

Installation of officers shall be at the final meeting of the school year, at which time the new officers shall take over their duties in all matters affecting the ~~next~~ subsequent school year.

Section 8: Annual Meeting

The annual meeting of the Corporation shall be the last meeting of the school year. At the annual meeting, all annual reports shall be received and the new officers, retiring board, and the newly elected officers and new board, if organized, shall hold a joint session. At the joint session, the retiring officers and board shall transfer all books and papers in their possession and belonging to the Corporation to the new administration, and otherwise advise the new administration as to the status of affairs of the Corporation.

Section 9: Past Presidents

The immediate past president who is still a member of the Corporation shall remain on the Executive Board.

Section 10: Husband-Wife Executive Board Members

Unless otherwise stated, all members shall be allowed one (1) vote each; husband and wife officers shall be allowed only one (1) vote when voting in the capacity of executive board officers, except that if they cannot agree on how to cast a vote, they may cast one-half (1/2) vote each.

ARTICLE V – DUTIES OF OFFICERS

Section 1: President

It shall be the duty of the president to preside at all regular and special meetings and all board meetings. The president shall perform all of the duties of the office; shall appoint all committees and committee chairpersons and shall be an ex-officio member of all committees. The president shall also sign all contracts. The president shall have regular meetings with the athletic director as determined by the board.

Section 2: Vice President

The vice-president shall act as president in the event of his/her absence, death, or incapacity and shall assume his/her duties for the balance of his term unless replaced by the board.

Section 3: Secretary

It shall be the duty of the secretary to keep a record of all regular and special meetings, and all board meetings. It shall also be the duty of the secretary to manage a current membership list, send out all notices and special letters.

Section 4: Treasurer

It shall be the duty of the treasurer to receive all monies due the Corporation and deposit the same in a place approved by the Corporation. The treasurer shall disburse the funds only for purposes approved by the Corporation. The treasurer shall present a statement of account at all regular meetings and at

other times when requested to do so by the president and shall make a full report at the annual meeting. The accounts of the treasurer may be audited by a committee approved by the president.

ARTICLE VI – EXECUTIVE BOARD

Section 1: Members

The executive board shall consist of officers of the Corporation. The members of the executive board shall serve until the election and qualification of their successors.

Section 2: Duties

The duties of the executive board shall be:

- a. To transact the necessary and emergency business in the intervals between Corporation meetings and other business as may be referred to it by the Corporation.
- b. To create standing committees.
- c. To approve the plans of work of the standing committees.
- d. To present a report at the regular meetings of the Corporation.
- e. To prepare and submit to the Corporation for approval a budget for the fiscal year.
- f. To approve any bills within the limit of the budget.

ARTICLE VII – MEETINGS

Section 1: Meetings

Regular meetings of the Corporation shall be held a minimum of six dates during the school year, the time to be fixed by the Corporation at its first meeting of the year.

Executive Board meetings will be scheduled as needed. A majority of the executive board officers shall constitute a quorum. Special meetings of the Executive Board may be called by the president or by a majority of the members of the Executive Board.

Required notice for regular meetings: 5 day notice having been provided on the website and sent via email to members. Required notice for special meetings: 10 day notice having been provided on the website and sent via email to members.

Section 2: Special Meeting

Special Meetings may be called by the Executive Board, with a ten day notice having been provided on the website and sent via email to members.

Section 3: Annual Meeting

The annual meeting shall be the last meeting of the school year.

Section 4: Meeting Quorum

Ten members shall constitute a quorum for the transaction of business in any meeting of the Corporation.

Section 5: Quorum Exception

At times, due to other commitments of the members, it may not be reasonable to obtain a quorum. Under such circumstances, action shall be subject to review by a quorum within sixty days of such action

having been taken (normally at the next meeting), at which time the full quorum may approve or reverse the action taken without quorum.

ARTICLE VIII – STANDING AND SPECIAL COMMITTEES

Section 1: Creation of Standing Committees

The Executive Board may create such standing committees as it may deem necessary to promote the objectives and carry on the work of the association. The term of each chairman shall be two years until the election and qualifications of a successor.

Section 2: Committee Plan

The chairman of each standing committee shall present a plan of work to the Executive Board for approval. No committee work shall be undertaken without the consent of the Executive Board.

Section 3: Power to Create a Committee

The power to form special committees and appoint their members rests with the Corporation and Executive Board.

Section 4: President as Ex-officio Member

The president shall be a member ex-officio of all committees.

Section 5: Corporation Liability of Standing Committees

The Corporation shall not be liable for any debts, liabilities or obligations incurred by a standing committee unless approval for such is given in advance by proper vote of either the corporate membership or Executive Board; standing or special committees may sponsor and/or support special functions, such as programs or fundraisers only with said prior approval.

ARTICLE IX – PROPERTY RIGHTS

Membership in this association shall not title or vest any of the members with any property rights having monetary value of any kind whatsoever, including but not limited to, property rights or monetary rights in the school or in the association.

ARTICLE X – AMENDMENT

These by-laws shall be approved by a meeting of the regularly called general membership by a majority vote of those members eligible to vote and actually casting their vote at said meeting. The by-laws may be amended by two-thirds vote of the members present at any regularly called meeting. Such amendments may only be recommended by the Executive Board and shall be presented in writing and read at the regular meeting prior to the time of voting.

ARTICLE XI – RELATIONSHIP WITH SCHOOL PRINCIPAL AND ATHLETIC DIRECTOR

The booster club shall operate in full support of the school principal, athletic director, and coaches. At no time should the booster club make recommendations or become directly involved in the day to day operation of the school athletic program. The booster club serves only to support the school athletic program as determined by the Eau Claire Area School District, in cooperation with the school principal or athletic director.